

**AMENDED AGENDA
BAY ST. LOUIS
CITY COUNCIL MEETING
FEBRUARY 7, 2017
5:30 p.m.**

There will be a Workshop at 4:30 p.m. to discuss Budget Amendments and there will be a Utility Report from the Utility Supervisor on the utility bill processes.

1. DOJ Report/Discussion/Actions

2. Police Department Mold Remediation

3. Guests

- a) Joseph Butler – Dogs in LaRoux Park
- b) Property Maintenance Code – Guest
- c) Stephen Forstall – Cypress Café lease
- d) Holly Lemoine-Raymond – HGTV show about Bay Saint Louis
- e) Nancy Depreo – Proclamation to declare February 28, 2017 Rare Disorder Day

4. City Clerk/Comptroller's Report

- a) Cash Balances
- b) Certification Letter
- c) Payroll
- d) Docket of Claims #16-035 dated 02-07-17

001 General Fund	\$334,636.34
001 State Fire Insurance Rebate	\$2,018.25
005 Municipal Reserve	\$106,860.20
020 Narcotics Task Force	\$2,285.00
200 Debt Service Fund	\$7,515.25
330 2016 R&B Construction Fund	\$384,134.02
400 Utility Fund	\$100,727.07
400 Utility Capital & Maintenance Fund	\$1,923.21
450 Municipal Harbor Fund	\$9,457.34
<u>650 Community Hall Unearned</u>	<u>\$19,962.00</u>
Total	\$969,518.68
- e) Docket of Claims #16-036 dated 02-08-17

<u>2016 Debt Service R&B Bond</u>	<u>\$241,111.11</u>
Total	\$241,111.11
- f) Approval for City Clerk/Comptroller Gonzales to sign Municipal Executive Committee Agreement
- g) Insurance Bond Change Notice – two employees
- h) Fire Department approval of annual maintenance agreement for Air System Testing \$1,040.00
- i) Kubota tractor lease financing

5. Public Forum (Agenda Items Only)

6. Planning and Zoning

- a) **SAMUEL RILEY WOODHAM, JR AND JAMI LYNN WOODHAM** – Application for Variance to the Zoning Ordinance. The applicants' intentions are to build a single family structure on this parcel of land. The required side yard setback is 8', the owner is requesting a side yard setback of 5'; the required rear yard setback is 20', the owner is requesting a rear yard setback of 12'. The property in question is located at 942 South Beach Boulevard; Parcel #149N-0-30-238.000, described as Part of Lot 214, 4th Ward, Bay Saint Louis. The property lies in an R-4, Beach Front Residential District. **Recommend approval 5/0**
- b) **MR. JIM GRIESHABER** – Application for Variance to the Zoning Ordinance. The applicant's intention is to construct a single family residence with a detached carport. The applicant is asking for a 3 foot setback to the side yard for the accessory structure, therefore the applicant is asking for a total variance of 2 feet to the side yard setback. The property in question is located at 704 Hancock Street; Parcel #149N-0-30-049.000, described as 4th Ward, Lot 16B, Bay Saint Louis. The property is zoned R-2, Two Family District. **Recommend approval 5/0**
- c) **TERRY STOLZ** – Application for Special Subdivision Plat Approval and Variance to the Zoning Ordinance. The applicant would like to subdivide the parcel of land into two (2) new parcels of land. If the subdivision is granted, Parcel 1 will need a total variance to lot width of 49.28', resulting in a lot width of 50.72', and a total variance of square footage of 6,158.32 sq ft, resulting in a total square footage of 5,841.68 sq ft; Parcel 2 will need a total variance to the lot width of 38.29, resulting in a lot width of 61.71, and a total variance of square footage of 6,159.34, resulting in a total square footage of 5,840.66 sq ft. The property in question is located in the 300 block of St. John Street; Parcel # 149L-0-29-086.002, described as Part 84 & 84 ½, 2nd Ward, Bay Saint Louis. The property is zoned R-1, single Family District. **Recommend approval 5/0**
- d) **MR. STEVEN A BARNEY** – Application for Special Exception to the Zoning Ordinance. The applicant is asking for a special exception to allow a studio for professional work or teaching of dance or music at this location. The applicant has stated there will be a maximum of six (6) students attending the class at one time. ***This use would fit the category as described in Section 621: CHART OF USES FOR ALL ZONING DISTRICTS, as Studio for Professional Work or Teaching of Dance or Music which is allowed by Special Exception.*** The property in question is located at the intersection of 101 Central Avenue and Washington Street; Parcel #149M-2-30-112.000, described as 3rd Ward, Lot 314, Part 315 & 343, Bay St. Louis. The property is zoned C-2, Central Business District. **Recommend approval 5/0**
- e) **BSL PROPERTIES, LLC** – Application for Special Subdivision and Variance to the Zoning Ordinance. The representing agent is Mr. Regan Kane. The applicant is asking to change the configuration of the (3) three parcels of land into (3) new parcels of land. If the subdivision of property is granted, the newly created parcels of land will need variances to minimum lot width and minimum lot area. The property in question is located at the corner of Third Street and Ballentine Street; Parcel # 149N-0-30-100.000, described as Lot 22, Mrs. John Fayard Subdivision; Parcel # 149N-0-30-099.000, described as Lot 23, (Business) Mrs. John Fayard Subdivision; and Parcel #149N-0-30-098.003, described as Part 21, Mrs. John Fayard Subdivision. The property lies in an R-2, Two Family District. **Recommend approval 5/0**

7. Engineer's Report

- a) City Projects Update

8. Council/New/Old Business

- a) Court Street one-way – parking – update
- b) Professional Services Contract Approval for Building Department services
- c) City easement lease
- d) Bay Saint Louis Code Enforcement Report for December 2016 and January 2017 as required
- e) Lost utility bills
- f) Noise Ordinance
- g) Blighted properties
- h) Vacation Rentals by Owner (VRBO)
- i) Old Town Community Center rate schedule
- j) Joey Manieri contract
- k) BP Harbor
- l) Resolution for assistance from Diamondhead Water and Sewer District regarding a sewer leak on Dunbar Avenue

9. Clerk of Council's Report

- a) Documents needed

10. Mayor's Report

Consent Agenda

- a) Travel
 - Department: Finance
 - Employee: Sissy Gonzales, Dana Feuerstein, Pat Tice
 - Date: Feb. 9, 2017
 - Location: Ocean Springs, MS
 - Reason: 2017 Municipal Election Training
 - Sponsoring Organization: MS Secretary of State
 - Registration: -0-
 - Meals: -0-
 - Transportation: City Vehicle
 - Lodging: -0-
- b) Travel
 - Department: Public Works
 - Employee: Douglas Summers, Quentin Conway
 - Date: March 21-23, 2017
 - Location: Tupelo, MS
 - Reason: Annual Trade Show
 - Sponsoring Organization: MS Natural Gas Association
 - Registration: \$500.00
 - Meals: Reimbursed
 - Transportation: City Vehicle
 - Lodging: \$238.00
- c) Travel
 - Department: Police
 - Employee: Paul Taylor
 - Date: Feb. 12-16, 2017

Location: Pearl, MS
Reason: First Line Supervisor, Level II Training
Sponsoring Organization: MS Law Enforcement Training Academy
Registration: \$300.00
Meals: -0-
Transportation: City Vehicle
Lodging: -0-

- d) Travel
 - Department: Fire
 - Employee: Monty Strong
 - Date: April 25-29, 2017
 - Location: Indianapolis, Indiana
 - Reason: FDIC Conference
 - Sponsoring Organization: Penn Well
 - Registration: \$575.00
 - Meals: Reimbursed
 - Transportation: \$500.00 Estimate
 - Lodging: \$960.00
- e) Approve street closures for the Krewe of Kids Parade February 11, 2017. Line up 11:00 a.m. at Dunbar Village, North on Dunbar Avenue to Boardman Avenue, right on Boardman Avenue to “B” Street to Leonhard Avenue to Dunbar Avenue, end at Dunbar Village
- f) Approve street closures for Holy Trinity School Mardi Gras Parade February 24, 2017, 9:30 a.m. to 10:30 a.m., Second Street to Union Street, Union Street to Beach Boulevard to Court Street to Second Street, end at school
- g) Approve the appointment of Chief Daren Freeman to the E-911 Commission

Discussion

- a) Report on City Council Minutes
- b) Vacation Rental Ordinance update
- c) Flood ordinance update

11. Attorney’s Report

- a) Audit Response Engagement Letter
- b) Drainage Ditch Dispute – Randall E. Wells Engagement Letter
- c) Authorization of Execution of Quitclaim Deed on Tax Parcel
- d) Continuing Disclosure – Offer of Services

12. Public Forum

13. Minutes

- a) January 17, 2017

14. Adjourn